



Volunteer Application Form

Career and Volunteer Engagement

Applicant Reference: HRVG-VOL-YYYY- -----	Date received: ____ / ____ / ____	For HRVG use
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Human Rights Vision Group welcomes individuals who wish to contribute time, knowledge, skills, and experience toward meaningful service. Volunteer placements depend on organizational need, capacity, location, availability, safeguarding requirements, and successful completion of any applicable screening. Submission does not guarantee placement.

Completion guidance: Type directly into the editable Word master or print the PDF and complete it legibly. Mark required items (*). Attach only documents requested for the applicable opportunity. Do not provide banking details, passwords, Social Security numbers, passport numbers, national identification numbers, or other unnecessary sensitive data at this stage.

1 APPLICANT AND LOCATION DETAILS

Full legal name *	Preferred name
Email address *	Telephone number
Country of residence *	State / province / county / region
City / locality	Current time zone
Age confirmation * ☐ I am 18 or older ☐ I am under 18	
Applicants under 18 may be considered only for age-appropriate activities and must satisfy guardian-consent, supervision, and other safeguarding requirements before placement.	
Occupation / profession	Education / training
Preferred country / location	Alternative location or Remote / Global
Engagement preference * ☐ Remote ☐ In-person ☐ Hybrid ☐ Field-based ☐ Either	



2 AREAS OF INTEREST AND CONTRIBUTION

Select all that apply.

- ☐ Community Outreach ☐ Youth Engagement
☐ Environmental and Climate Action ☐ Human Rights and Advocacy
☐ Peacebuilding and Community Engagement ☐ Events and Campaigns
☐ Communications and Media ☐ Administrative Support
☐ Research ☐ Other: _____

Skills you would like to contribute *

Previous volunteer or community experience

Why would you like to volunteer with HRVG? *



3 AVAILABILITY LANGUAGES AND MOBILITY

General availability * ☐ Weekdays ☐ Evenings ☐ Weekends ☐ Project-based

Approximate hours available per week

Approximate hours available per month

Earliest start date

Expected duration of availability

Languages spoken and level of proficiency

Willing to travel? * ☐ Yes ☐ No ☐ Depends on assignment

Willing to work in field locations? * ☐ Yes ☐ No ☐ Depends on assignment

Accessibility, scheduling, or support information you wish HRVG to consider (optional)

4 DOCUMENT UPLOAD AND ATTACHMENT CHECKLIST

☐ CV / résumé *Optional for general applications unless assignment requires*

☐ Relevant certificate or portfolio *Optional*

☐ Guardian consent documentation *Only if requested for an applicant under 18*

☐ Other assignment-specific document: _____ *If required*



5 SAFEGUARDING PRIVACY AND DECLARATION

☐ Safeguarding acknowledgment *

I understand that volunteer assignments may be subject to HRVG safeguarding requirements, orientation, appropriate screening, supervision, professional conduct standards, and other conditions relevant to the proposed assignment. I agree to protect children and vulnerable adults, maintain appropriate boundaries, report safeguarding concerns through authorized channels, and comply with policies addressing sexual exploitation, abuse, harassment, discrimination, confidentiality, and respectful conduct.

☐ Screening and reference consent *

I authorize HRVG to undertake lawful and proportionate checks relevant to a proposed volunteer assignment, which may include identity, reference, credential, sanctions or debarment, and background screening where permitted and appropriate. I understand that requirements vary by country, age, duties, access, and risk level.

☐ Privacy and data-processing acknowledgment *

I understand that HRVG may collect, use, store, and share my application information with authorized personnel and service providers for volunteer selection, safeguarding, compliance, placement, recordkeeping, and related legitimate purposes, subject to applicable law and HRVG privacy practices. I will not submit unnecessary highly sensitive information through this form.

☐ Accuracy and placement declaration *

I certify that the information provided is accurate and complete to the best of my knowledge. I understand that submission does not guarantee a volunteer placement, create an employment relationship, or entitle me to compensation. Any approved role, duties, schedule, expenses, supervision, and duration will be confirmed separately in writing.

Applicant signature *

Date (DD/MM/YYYY) *

Printed full legal name *

Preferred contact email *

Parent / guardian name (if applicant is under 18)

Parent / guardian signature and date

HRVG ADMINISTRATIVE USE ONLY

Initial completeness review ☐ Complete ☐ Incomplete ☐ Follow-up required

Reviewer name and date

Program / potential placement

Safeguarding and screening requirements

Placement decision / reference number

This section is for authorized HRVG personnel. Do not send internal screening notes, rankings, or reviewer comments to the applicant.